

**DELHI DEVELOPMENT AUTHORITY
QUTAB GOLF COURSE
PRESS ENCLAVE ROAD, NEW DELHI – 110017**

F6(12)QGC/DDA/LG Cup/2018-19/41

Dated : 17/01/2019

NOTICE INVITING QUOTATION NO.13

The Delhi Development Authority invites sealed quotations from professional agencies/expertise in the field for the work mentioned herein below. The quotations should reach in the office of Secretary, Qutab Golf Course, DDA on or before **24.01.2019** upto 3.00 P.M. The sealed quotations shall be opened on the same day at 3.30 P.M. The quotationers or their representatives may be present at the time of opening of the sealed quotations.

Earnest money deposit @ Rs. 10,000/- in the form of Pay Order/Demand Draft on any nationalized Bank approved by Reserve Bank of India drawn in favour of “**CAU SPORTS, DDA**” to be submitted with the quotation. Any quotation which is not accompanied by the Earnest Money in the prescribed manner shall be rejected summarily and not accounted for at all.

Estimated Cost: - Rs. 3,00,000/-

Earnest Money: - Rs. 10,000/-

Name of work:- Tournament Sponsorship/DDA Open Golf Tournament/LG Cup

SH:- Hiring Service of Agency for Live Scoring in the Lt. Governor’s Cup -2019.

S. No.	Description of items	Period	Unit
1.	Hiring Service of agency for Live Scoring during the Lt. Governor’s Tournament 2019 to be held at Qutab Golf Course in the month of February 2019.	5 days	Per day

Conditions:-

1. The work shall be completed as per specification and satisfaction of Secretary, QGC.
2. The agency will have to make its own arrangement of cartage etc.
3. The work should be completed within 5 days from the date of issue of Work Order.
4. **During the tournament, there is a possibility of 4 days break/call off. This aspect be kept in mind while submitting the quotation.**
5. That the quoted rates should invariably be written both in figures and words, failing which the NIQ shall liable to be rejected.
6. The validity of the quotation is 60 days from the date of opening of the sealed quotations.
7. Any conditional quotations shall be summarily rejected.
8. Any quotation received through post/courier etc. shall be summarily rejected.
9. Payment will be made after entire satisfaction of Secretary, QGC.
10. Necessary statutory deductions will be made as applicable.
11. Debarred agency/or individual shall not be permitted to participate in the tendering process.

12. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debarring.
13. **“Based on real time feedback of members and administrative staff of DDA, as and when a deficiency of service is noticed, the same will be intimated to the agency/contractor for rectification. In case, there is no improvement/rectification within 24 hours of intimation proportionate deduction as approved by the Competent Authority, shall be made from the agency/contractor”.**
14. The quotationer should be registered with the Department of Trade & Taxes, GST/GNCTD and supposed to furnish a copy alongwith quotation otherwise the quotation may not be considered and liable to be rejected.
15. **“Quoted rates should be inclusive of all taxes/levies including GST payable under respective statutes. The contractor shall be responsible for deposition of applicable GST to the concerned Authority”.**
16. **GST Compliant Invoice must be submitted. Itemwise CGST and SGST must be mentioned and aggregate value of SGST and CGST should be computed clearly. Other requirement like mentioning GST No. of supplier as well as DDA GST number can also be complied with.**
17. **Pre-receipt bill in Triplicate must be submitted for release of payment.**

**Sr. A. O. (Sports)
DDA**

Copy to:-

1. Commissioner, (Sports) for information please.
2. Commissioner (System), DDA through email ddatender@dda.org.in
3. Sr. A. O. (Sports), DDA
4. Secretaries of all Sports Complexes – with request to place it on notice board.
5. Secretary/DDA Contractor’s Welfare Association, E-18, Vikas Kutir, New Delhi – 02.
6. Secretary/DDA Builders Association, Vikas Kutir, New Delhi – 02.
7. Gen. Secretary, Delhi Contractor’s Welfare Association (Regd.), 306 Masjid Moth, N.D.S.E- Part – II, N.D. 49
8. AAO/QGC
9. A. E. (Civil), QGC
10. Notice Board, QGC

**Sr. A. O. (Sports)
DDA**